



Professional  
Assessment Ltd

Level 3  
Senior  
Production Chef

(ST0232/AP02) November 2018

End-Point Assessment

Programme Duration:  
Typically 12 months





## The Independent End-Point Assessment

Once a successful gateway review has been completed, your training organisation will notify Professional Assessment. We will then organise an assessment planning meeting with the employer and apprentice. Professional Assessment will advise all parties of the requirements of this meeting. At the planning stages, we will together, agree timings and dates for all the required assessment components.

The end-point assessment begins when the EPAO confirms that the apprentice has successfully passed through the gateway and has achieved the appropriate functional skills, unless in the opinion of the EPAO exceptional circumstances apply.

## Summary of the End-Point Assessment process

The apprentice will be assessed to the apprenticeship standard using three complementary assessment methods. The assessments are synoptic and take a view of the overall performance of the apprentice in their specific job role.

The assessments that will be completed by the independent end-point assessment organisation are as follows: (The first two assessment activities can be completed in any order, but we recommend they are completed in the order suggested).





## On-Demand

- 90 minutes (including reading time) on-demand test multiple choice test
- Covers a range of knowledge from across the standard
- 45 scenario-based questions
- Externally set and marked automatically by the assessment organisation
- Undertaken either on the employer's premises or off site.



## Practical Observation

- 4 hours (+/- 10%) observation of the apprentice in the working environment
- Time may be split to cover preparation and service
- Shows apprentice covering a range of tasks across the standard
- Verbal questioning of 20 minutes permitted (on completion of the activity, within the allocated time) to clarify observations
- Grading (Pass or Fail, no distinction grade for this aspect of assessment).



## Professional Discussion

- A structured, 60 minute (+/- 10%) discussion between the apprentice and their independent end-point assessor
- Discussion will be planned in advance
- Led by the independent end-point assessor, the discussion will be between the apprentice and the assessor, there is no requirement for the line manager to be present.
- Must be a minimum of 10 questions covering the period of learning, development and continuous assessment, coverage of the standard and personal development and reflection.



# Completion

The end-point assessment activities are graded. Successful grades are a pass or a distinction and the final grade is based on the apprentice's combined performance across all of the assessment activities. In order to pass the apprentice is required to pass each of the assessments. Should an apprentice fail one assessment activity this should be re-assessed as soon as the apprentice is ready and when practicable for the business. Should they fail two or more activities a period of further training and development lasting between one and three months must take place before a retake.

For more information on grading criteria please refer to the apprenticeship standard assessment plan by searching via:

<https://www.instituteofapprenticeships.org/apprenticeship-standards/>

and for more information on re-sits, re-takes and cancellations please contact: [info@professionalassessment.co.uk](mailto:info@professionalassessment.co.uk)



## Grading

An apprentice cannot achieve a pass, without passing every element and to achieve a distinction, the apprentice must gain a distinction in both the test and professional discussion. Note, the observation is a pass or fail grade.

On-demand Test	Practical Observation	Professional Discussion	Overall Grade
Pass	Pass	Pass	Pass
Pass	Pass	Distinction	Pass
Distinction	Pass	Pass	Pass
Distinction	Pass	Distinction	Distinction





# Independent End-Point Assessment Organisations

Professional Assessment is a registered end-point assessment organisation.

Professional Assessment is responsible for ensuring assessments are conducted fairly and that assessments are valid, reliable and consistent, in line with the relevant regulatory requirements for end-point assessment.

...find out more

Email: [info@professionalassessment.co.uk](mailto:info@professionalassessment.co.uk)

Call: **0800 160 1899**

Visit: [professionalassessment.co.uk](http://professionalassessment.co.uk)

